Customer Services: Education
Young STEM Leader Programme Privacy Notice
Your Personal Data

What information do we need?

Argyll and Bute Council will act as the 'Data Controller' in regard to the personal data you provide to us. The Data Protection Officer can be contacted at the Council's headquarters is at Kilmory, Lochgilphead PA31 8RT. The email address is: data.protection@argyll-bute.gov.uk

Dalintober Primary School has made a decision to enrol you in the Young STEM Leader Programme (YSLP), provided by SSERC. This means that personal information about you that you have previously provided in order to receive Education will be shared with this organisation. This information is contained in the General Education Privacy Notice which can be found on the Council website at https://www.argyll-bute.gov.uk/data-protection#privacy . The personal data may include your name, date of birth, email address, Scottish Candidate Number, and sex. In the course of providing evidence during your participation in the programme you may also upload photo or video of yourself.

Why do YSLP need this information?

Your information is being collected to allow use of the programme. There are enhanced benefits to the pupil, parents/carers and the school in using this tool.

The legal bases for collecting your information in these circumstances are:

Article 6(1)(e) – Public Task on the basis of the legal obligation placed on the Education Authority to track and monitor pupil progress in terms of the undernoted legislation:

- Education (Scotland) Act 1980
- Education (Additional Support for Learning) (Scotland) Act 2009
- Scottish Schools (Parental Involvement) Act 2006
- Standards in Scotland's Schools etc. Act 2000
- Children and Young People (Scotland) Act 2014

What we will do with your information?

The information YSLP collects from you will be processed in and backed up wholly in the UK

Your information will be shared with the recipients or categories of recipients as detailed below:

What we will do with your information	
Who we will share with	**Reason for Sharing**
SSERC	SSERC provide the Young STEM Leader Programme on behalf of the Scottish Government.

You should also be aware that your data may be downloaded from YSLP by Dalintober Primary School and will be stored on school servers located within the United Kingdom. We will take all reasonable steps to ensure that your data is kept securely and more information on how we do this is provided on the Council website (www.argyll-bute.gov.uk) or can be provided in paper format on request to your School Support 01369 704000.

How long will YSLP keep your information?

Personal data will be held in YSLP for as long as the pupil is using the service. Data will be deleted by the school within 12 months of the pupil's account no longer being used.

Data downloaded from YSLP by the school will be kept as detailed in the General Education Privacy Notice. More information on Argyll and Bute Council's retention schedule is provided on the Council website (www.argyll-bute.gov.uk) or can be provided in paper format on request to School Support 01369 704000.

Your Rights

When you provide information to the Council, you will have the following rights:

- to withdraw consent at any time, where the legal basis specified above is consent
- to lodge a complaint with the Information Commissioner's Office
- to request access to your personal data
- to data portability, where the Legal basis specified above is i) consent or ii) performance of a contract
- to request rectification or erasure of your personal data, as so far as the legislation permits

If you would like this document in an alternative format, such as a hard copy, please contact Dalintober Primary School on 01586 552053.

You can find out more about your rights in relation to data protection here: www.argyll-bute.gov.uk/data-protection or from the Data Protection Officer by telephone or in writing, as detailed above.

Information Commissioner's Office
The ICO is the UK's independent body set up to uphold information rights.
Information Commissioner's Office
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Telephone: 0303 123 1113 Email: casework@ico.org.uk

The Information Commissioner's Office – Scotland
45 Melville Street, Edinburgh, EH3 7HL
Telephone: 0303 123 1115 Email: Scotland@ico.org.uk