

**Customer Services: Education
Boxall Profile (NurtureUK) Privacy Notice
Your Personal Data**

What information do we need?

Argyll and Bute Council will act as the 'Data Controller' in regard to the personal data you provide to us. The Data Protection Officer can be contacted at the Council's headquarters is at Kilmory, Lochgilphead PA31 8RT. The email address is: data.protection@argyll-bute.gov.uk

Dalintober Primary School has made a decision to use a website called Boxall Profile Online managed by NurtureUK to provide you with Education services. This means that personal information about you that you have previously provided in order to receive Education will be shared with this company. This information is contained in the General Education Privacy Notice which can be found on the Council website at <https://www.argyll-bute.gov.uk/data-protection#privacy>. The personal data will include your name, date of birth, age, year stage, class, gender, SEEMiS reference number, and information relevant to your wellbeing, including any medical or additional support needs you may have. The latter two would be considered special category data.

Why do NurtureUK need this information?

Your information is being collected to allow use of the website that is needed to support your wellbeing. There are enhanced benefits to the pupil, parents/carers and the school in using this tool.

The legal bases for collecting your information in these circumstances are:

Article 6(1)(e) – Public task on the basis of the obligations placed on the Authority to track and monitor pupil wellbeing as outlined in the legislation below:

- Education (Scotland) Act 1980
- Education (Additional Support for Learning) (Scotland) Act 2009
- Scottish Schools (Parental Involvement) Act 2006
- Standards in Scotland's Schools etc. Act 2000
- Children and Young People (Scotland) Act 2014

Where this includes special category data:

UK GDPR Article 9(2)(g) - special categories of data can also be collected for reasons of substantial public interest for aims that are proportionate and which contain appropriate safeguarding measures.

What we will do with your information?

The information the Boxall Profile collects about you will be processed in the United Kingdom.

Your information will be shared with the recipients or categories of recipients as detailed below:

What we will do with your information	
Who we will share with	Reason for Sharing
NurtureUK	NurtureUK provide the Boxall Profile website which offers tools to monitor and support pupil wellbeing by producing a detailed profile on an individual.

You should also be aware that your data may be downloaded from Boxall Profile Online by Dalintober Primary School and will be stored within the council's school management information

system or on council servers located within the United Kingdom. We will take all reasonable steps to ensure that your data is kept securely and more information on how we do this is provided on the Council website (www.argyll-bute.gov.uk) or can be provided in paper format on request to your School Support 01369 704000.

How long will NurtureUK keep your information?

Personal data will be held in Boxall Profile Online for 60 days after the end of the school session in which the profile was produced.

Data downloaded from Boxall Profile Online by the school will be kept as detailed in the General Education Privacy Notice. More information on Argyll and Bute Council's retention schedule is provided on the Council website (www.argyll-bute.gov.uk) or can be provided in paper format on request to School Support 01369 704000.

Your Rights

When you provide information to the Council, you will have the following rights:

- to withdraw consent at any time, where the legal basis specified above is consent
- to lodge a complaint with the Information Commissioner's Office
- to request access to your personal data
- to data portability, where the Legal basis specified above is i) consent or ii) performance of a contract
- to request rectification or erasure of your personal data, as so far as the legislation permits

If you would like this document in an alternative format, such as a hard copy, please contact Dalintober Primary School on 01586 552053.

You can find out more about your rights in relation to data protection here: www.argyll-bute.gov.uk/data-protection or from the Data Protection Officer by telephone or in writing, as detailed above.

Information Commissioner's Office

The ICO is the UK's independent body set up to uphold information rights.

Information Commissioner's Office

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Telephone: 0303 123 1113 Email: casework@ico.org.uk

The Information Commissioner's Office – Scotland

45 Melville Street, Edinburgh, EH3 7HL

Telephone: 0303 123 1115 Email: Scotland@ico.org.uk